

CHRISTOPHER NEWPORT UNIVERSITY

Christopher Newport University is the youngest comprehensive university in the Commonwealth of Virginia. However, it came into being as part of the oldest academic institution in the Commonwealth. For this reason, it has a great sense of history and a strong vision of the future. Christopher Newport College was established by the Virginia General Assembly in 1960 as a two-year branch of The College of William and Mary. It became a four-year baccalaureate degree-granting institution in 1971 and became totally independent of The College of William and Mary in 1977.

The University began offering graduate programs in July 1991; and in July 1992 was renamed Christopher Newport University. The University derives its name from Captain Christopher Newport, who was put “in sole charge and command” of the squadron of three ships that landed at Jamestown in 1607. He was among the most important men connected with the permanent settling of Virginia.

Mission of Christopher Newport University

The mission of Christopher Newport University is to provide educational and cultural opportunities that benefit CNU students, the residents of the Commonwealth of Virginia and the nation. CNU provides outstanding academic programs, encourages service and leadership within the community, and provides opportunities for student involvement in nationally and regionally recognized research and arts programs.

Our primary focus is excellence in teaching, inspired by sound scholarship. At CNU, personal attention in small classes creates a student-centered environment where creativity and excellence can flourish. Our primary emphasis is to provide outstanding undergraduate education. We also serve the Commonwealth with Master’s degree programs that provide intellectual and professional development for graduate-level students.

We are committed to providing a liberal arts education that stimulates intellectual inquiry and fosters social and civic values. CNU students acquire the qualities of mind and spirit that prepare them to lead lives with meaning and purpose. As a state university we are committed to service that shapes the economic, civic and cultural life of our community and Commonwealth.

Mission of Graduate Studies

The graduate programs at Christopher Newport University offer degrees at the master's level for the educational and professional enhancement and enrichment of students and in response to the needs of the CNU community. Graduate study at CNU requires students to extend their knowledge and intellectual maturity to a level of complexity and sophistication well beyond that of undergraduate education. Graduate students are required not only to gain an understanding of the subject matter and the nature of research in their discipline but also to engage in their own research projects. The goal of this activity is to give the master's degree recipient greater ability to practice in and contribute to a profession or field of scholarship.

Graduate faculty members are active scholars in their fields who are recognized as productively engaged in their professions. As such, these faculty members serve as models for graduate students and provide for them an appropriate level of knowledge and research expertise. CNU's graduate programs are committed to teaching and scholarship of high quality and to the availability of faculty members to students.

Organization of the University

The faculty and academic departments of the University are organized into the College of Arts and Humanities, the College of Natural and Behavioral Sciences, and the College of Social Sciences that includes the Joseph W. Luter, III School of Business and Leadership. The chief academic officer of the University is the Provost. The chief administrative officer of each college is its Dean, who reports directly to the Provost. Each academic department within a given college is responsible for the content and prerequisite structure of courses offered by the department and specifies the requirements for the department's degree and certification programs. The Chair is the chief administrative officer at the departmental level. The graduate program is administered by the Director of Graduate Studies. Instruction and research are carried out by the graduate faculty.

The University derives its financial support from the Virginia General Assembly and from tuition and fees paid by students. The Christopher Newport University Board of Visitors, appointed by the Governor of Virginia, directs the affairs of the University. The President of the University, appointed by the Board of Visitors, is the delegated authority over the administration and the courses of instruction.

Organization of the Academic Year

The University year is divided into two semesters, August to December (fall semester) and January to May (spring semester) and two summer sessions. Graduate students may be admitted to the University for full or part-time study beginning the fall or spring semesters, or prior to any summer session. The Teacher Preparation Program admits students for spring semester and summer sessions only.

Accreditation

Christopher Newport University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; telephone number (404) 679-4501) to award degrees at the baccalaureate and master's degree levels. Contact the Commission on Colleges of the Southern Association of Colleges and Schools for accreditation-related issues and Christopher Newport University for all other University-related issues.

Location

The University is located in suburban Newport News, midway between Williamsburg and Norfolk. Air service is available at the nearby Newport News/Williamsburg International Airport and at the Norfolk International Airport.

Student Services

The University's student services and facilities are available to all students and are described fully in the *2011-2012 Christopher Newport University Undergraduate Catalog* and at the Student Life website <http://www.cnu.edu/studentlife/index.asp>. A few of the services are described on the following pages.

Information Technology Services

Christopher Newport University has made a commitment to provide a strong information technology infrastructure to enhance the teaching and learning environment of the University. A gigabit Ethernet network electronically links all parts of the campus to the worldwide network of educational and research institutions. All students have accounts on the University academic server. With these accounts, students can obtain access to the Internet, electronic mail and many other services to support the education process.

Internet Services

The University maintains both a 155 megabit/s and a 45 megabit/s full-duplex connection to the Internet, allowing for high-speed access to the Internet from all campus facilities including residence halls.

Central Computing Systems

CNU operates from several primary servers: a Sunfire V1280 and Sunfire v480s. These systems can be accessed from all networked machines on campus as well as through the Internet to gain access to CNU Connect, powered by Google, the gateway to e-mail, calendaring, document sharing, online registration, the Scholar online course support system, and other services.

Open PC Labs/Classrooms

Personal computer labs are maintained at a variety of locations on campus including the Tribble Library, McMurrin Hall, Ratcliffe Hall and Gosnold Hall. These PCs run Microsoft Windows operating systems and provide a variety of application software including Web browsers and Microsoft Office products.

Wireless

Information Technology Services is in the midst of a significant expansion in wireless capabilities for the CNU campus. Common areas in campus residences, the academic and residential quads, the David Student Union, the Tribble Library and McMurrin Hall now have wireless access.

Questions concerning these services should be addressed to the IT Services Helpdesk in the Tribble Library, or by e-mail support@cnu.edu or by phone (757) 594-7079.

Center for Career Planning (CCP)

Christopher Newport University (CNU) recognizes career planning as an important component in the graduate education of its students. CNU provides opportunities and support to engage students in exploring, discovering, evaluating and choosing programs and careers. Committed to the ideals of scholarship, leadership and service within a university community, CNU understands the importance of preparing students to become leaders and active participants in a global setting. CCP supports students in their graduate studies in the successful translation of credentials as preparation for their career paths and/or additional graduate study. CCP career coaches encourage students to participate in programs and activities that assist them in making educated career decisions, developing career-related skills, and pursuing professional employment, and/or additional graduate study. The Center also facilitates collaboration among students, alumni, employers, faculty, graduate school recruiters, and the community in developing a diverse global network, which supports students' attainment of their career goals.

Career Development Topics:

- Career Exploration
- Interest and Personality Type Assessment
- Internship and Job Search
- Doctoral Graduate Programs
- Interview Preparation
- Resume and Cover Letter Writing
- Networking

Developing a Diverse Global Network:

- CNU Career Connect, Online Recruitment Database
- Employer Site Visits
- Alumni Networking Opportunities
- Recruiter Information Sessions and Tables
- Career Panels
- LinkedIn Training
- Web-based Job Search Resources
- Career Center Library
- Career, Internship, and Graduate School Fairs
- On-campus Interviews

Assistance for CNU Alumni:

Career Related Assistance
Appointments Provided on Campus or Via Phone
Access to CNU Career Connect

Questions concerning these services should be addressed to the Center for Career Planning located in David Student Union Room 3100, or by e-mail ccp@cnu.edu or by phone (757) 594-8887.

Office of Counseling Services

The Office of Counseling Services (OCS) supports students in their academic and personal development at CNU. As part of the University experience, the OCS provides a full range of professional services and referrals, when needed, to aid students in addressing the various personal concerns they may experience while a student at CNU. Counseling sessions are confidential and are free to currently enrolled full-time students; which means that no information will be released without the written permission of the student, except as required by law. Twenty-four-hour crisis intervention services are available when school is in session, to include summer classes. Consulting services are also available to students concerned about another person who may have mental health difficulties. Additionally, the office supports CNU faculty, staff, clubs and organizations, parents, and the community through consulting and educational outreach services.

Students find it helpful to discuss personal concerns with the OCS's professional counselors and psychologists. Using Counseling Services wisely will assist students' adjustment to the University and can help develop skills they will need to meet the various challenges a student may encounter. Listed below are many of the services offered through the Office of Counseling Services.

Counseling Services:

- Individual Counseling
- Crisis Intervention
- Support Groups
- Group Seminars and Workshops
- Self-help Pamphlets
- Referral Services

Consulting Services:

- Participation in the Faculty Early Alert System
- Myers-Briggs Type Indicator Presentations
- Faculty/Staff Training
- Educational Outreach
- Classroom presentations
- Residence Life presentations
- Programming for clubs and organizations
- Awareness Weeks
- Community talks and workshops

Questions concerning these services should be addressed to Dr. Bill Ritchey, Psy.D, Director, Office of Counseling Services at the Freeman Center, or by e-mail ccc@cnu.edu or by phone (757) 594-7047.

Disability Support Services

CNU provides reasonable accommodations to make education accessible to students with disabilities. Students with disabilities may consult with the Office of the Dean of Students before or during their active enrollment at CNU. New students, especially new freshmen, will want to contact the Office of the Dean of Students well before beginning their first semester if special services are required. While consultation with the Office of the Dean of Students is always available, students who request accommodation by the University must formally declare their disability by completing a form obtained from the Office of the Dean of Students.

In order to determine needs and provide best services possible, students must submit recent documentation (from within the last three years) concerning their disability. Such documentation must be provided in writing from a qualified professional source. It should include the nature of the disability and suggestions for possible accommodation to enhance student access in the programs and activities of the University. Documentation should be mailed to:

Office of the Dean of Students
Christopher Newport University
One University Place
Newport News, VA 23606

Evaluation information concerning a student's disability is private. Such information will be provided to instructional or staff members only when they have a legitimate "need to know."

Questions should be addressed to Disability Support Services located in David Student Union Room 3142, or by e-mail dosa@cnu.edu or by phone (757) 594-7106.

University Health and Wellness Services

University Health and Wellness Services (UHWS) is a health-care partnership between CNU and Riverside Business Health Services. UHWS, through a contractual arrangement with Riverside, offers many services to support healthy living as well as helping students learn to take responsibility for their own wellness. Its main objective supports the CNU liberal learning mission through teaching a diverse student population how to assess their own health status, access medical resources, know their rights and responsibilities as patients, and become informed medical consumers. Professional support services are available to assist all graduate and undergraduate students when they become sick or injured.

Free Clinic Services:

- On site Registered Nurse for nursing triage
- First aid
- Blood pressure monitoring
- Assistance in finding local physicians, dentists, psychologists, psychiatrists and other medical resources

Clinic Services Requiring a Fee:

- All physicals and visits with the Nurse Practitioner (by appointment only)
- Lab tests
- Immunizations and injections
- Tuberculosis Screens and TB testing
- Flu shots
- Stitch and staple removal

Free Health and Wellness Education Opportunities:

- Health and Wellness Fair
- Educational materials and resources
- Nutrition and fitness counseling
- CNU Quit - a smoking cessation program
- Quit Kits - for people who want to stop their tobacco use
- Health screenings
- Campus outreach programs on various health and wellness topics

Questions concerning these services should be addressed to Ms. Rita Cename, BSN, RN, BC, Clinic Supervisor, Freeman Center H158 or by e-mail uhws@cnu.edu, or by phone (757) 594-7661.
UHWS Web site: <http://www.cnu.edu/studentclinic/index.asp>.

Paul and Rosemary Tribble Library

The Paul and Rosemary Tribble Library is the intellectual center of Christopher Newport University. The library staff helps students develop research skills relating to their curriculum and builds a collection that supports and enhances the essential elements of the University curriculum and our students' personal development. Students find collections geared to their areas of study, as well as broader collections supporting the intellectual and personal growth so essential to a core of liberal arts studies.

The Tribble Library combines the best of a traditional library with state-of-the-art technology to create an interactive learning experience for the 21st century. Study areas offer students a wide variety of environments for study and intellectual activity. Students can choose from group study rooms, two large quiet study rooms, a wireless café, and a 24/7 secured study environment to meet their academic needs. Access to the Internet and electronic collections is available throughout the building, and books and media are readily available through an open stacks arrangement.

Eight professional librarians and 10 library assistants provide students and faculty easy access to its resources and services. The Library's web page (<http://www.cnu.edu/library/index.asp>) connects students to the library's online resources and services as well as keeps them informed on events happening in the library.

Reference

Tribble Library offers professional reference services to provide aid with student information needs. It houses a reference collection of over 9,100 volumes, plus an extensive online collection. Special services are offered through reference, including individualized consultation on term papers and research projects.

Instruction

Through its instruction programs, Tribble Library seeks to provide basic orientation in the use of the library and to teach students to deal critically with information. As students increasingly use the Internet to find research information, an ability to analyze information becomes a vital skill in the development of an informed citizen.

Online Resources

Tribble Library provides access to numerous online research services, including ProQuest, EBSCOHost and JSTOR. It has access to many bibliographic and full-text databases in the areas of science, business, law, economics, the social sciences and the humanities. The library is one of the founding members of VIVA, the Virtual Library of Virginia. VIVA is a consortium of 39 academic libraries that facilitates the sharing of library collections and electronic resources throughout the Commonwealth of Virginia.

Interlibrary Loan

If materials needed for research are not available in Tribble Library, they may be requested through Interlibrary Loan. The library uses one of the major library networks, OCLC, to process interlibrary loans efficiently. Christopher Newport is located in an area rich in library resources as well. The Tidewater Consortium for Higher Education allows students to access academic library collections from Williamsburg to Virginia Beach. Through these arrangements the library resources of the world are available to Christopher Newport University students.

Special Collections

Library of the Mariners' Museum is located in the Tribble Library. One of the top five nautical research collections in the world, the collection of over a million items enhances the Tribble Library collection across a number of subject areas. It also offers students internships in manuscript and archival works.

The University's archives are also housed in Tribble Library. These historical materials, including year-books, course guides, music collections, rare books, student and faculty publications, and administrative and faculty governance information, encompass the life of the institution and are available for research.

POLICIES AND PROCEDURES

Admission to Graduate Studies

Christopher Newport University admits graduate students whose ability and preparation indicate potential for success. Admission to graduate study is competitive and based upon a careful review of each applicant's academic and professional qualifications. CNU is an equal opportunity, coeducational university, and admission is not based on race, gender, color, age, religion, veteran status, national origin, disability or political affiliation.

Graduate Academic Policies

Students are responsible for the proper completion of their academic programs. Students must be familiar with the information contained in the *CNU Graduate Catalog* and must satisfy the requirements established by both the University and the specific master's degree program. The graduate program is administered by the Director of Graduate Studies. Instruction and research are carried out by the graduate faculty. The Provost has final responsibility in all matters pertaining to instruction.

Tuition and Fees

Tuition and fee rates are established each year by the Rector and Christopher Newport University Board of Visitors. Current fees can be found on the CNU Business Office Web site.

Financial Aid

Financial aid consists of scholarships, grants, graduate assistantships, loans and employment opportunities that are available to help students finance their education. Most financial aid resources serve to supplement, rather than replace, family resources.