

## Front End Budgeted Fund

A small number of student organizations will be considered for Front End Budgeted (FEB) status. FEBs are groups whose contributions to the university extend beyond any specific issue/interest and are deemed to have a significant impact on the campus community generally and the student community specifically. Groups with FEB status are expected to contribute to the intellectual and social environment of the campus through programming, representation of student views, and service on university wide committees.

To be eligible for FEB status, the following minimum criteria must be met:

- 1.) The organization must be open to all CNU students. Political, religious and gender-affiliated organizations will not be eligible.
- 2.) The mission of the organization must demonstrate a breadth of contributions to the betterment of the university community rather than a minimal subset of the community.
- 3.) The programs and activities offered by the organization are of a campus-wide nature. These events, which may differ in content and delivery from year to year, must reoccur on an annual basis.
- 4.) The organization must be institutionally supported at a significant level. This support may be demonstrated in funding, operational resources, or personnel whose professional duties include direct work with the organization.

Front End Budgeted organizations will generally number less than ten in any given year. Most years approximately five organizations will meet this status. Money will generally be dispersed to the FEB organizations on a semester basis, meaning one-half of the allocation will be dispersed in the Fall semester with the second half allocated during the Spring term.

Attaining FEB status requires organizations to undergo an annual review process to ensure their eligibility under the established criteria is still met. **Groups who have not attained FEB status may apply on February 1 (or the first business day if such date is on a weekend) for such status through the Appropriations Committee.** Any new group who achieves this status will be eligible for a percentage of funds in their first year of operation. These funds will generally not exceed 25% of projected expenditures in the second year of operation. The percentage-based funds that are allocated during the first year are done so in order to help the organization establish itself prior to a total commitment of funds from the institution.

FEBs are eligible for comprehensive funding to ensure their continued contributions to the CNU community. Comprehensive funding means that FEB organizations may request financial support in any or all of the following categories:

- 1.) Operational expenses: Operational expenses are for items necessary to conduct the day to day business of the organization. This may include office supplies, telephone expenses, office equipment rental/repair fees, postage, etc...
- 2.) Programming expenses: Expenses in this category pertain to activities and events that occur on campus and are open to the university community. Examples include leadership seminars, guest lecturers/speakers, social activities, etc... Requests in this category should include expenses for the program, such as speaker fees, publicity, etc...as well as any revenues to be collected from the event.
- 3.) Professional development expenses: A very limited amount of funding may be included within the overall budget request that supports the professional development of key members (such as executive officers) of the organization. This may include attendance at local, regional or national conferences as well as pursuing special trainings that will directly assist organizational leaders in the discharge of their duties. Typically, these funds should not cover seniors in their second semester/year or those who have previously attended the conference/workshop.
- 4.) Stipends: Currently the SGA President, Vice President and Captain's Log staff are the only student organization officers eligible for stipends through student fees. Should this policy change in the future, FEBs may request small stipends. Any request for funding in this area must also demonstrate verification procedures to ensure stipends are being wisely allocated and earned. Students receiving stipends must meet accountability standards set by the governing body and/or the University.
- 5.) Miscellaneous Expenses: In cases where necessary expenses are incurred that ensure the success of the organization but do not fall within one of the other broadly defined categories, monies may be allocated into the miscellaneous category provided ample justification can be made that demonstrates the manner in which funding will be used to support the organization's efforts.